

SECTION 00 63 63

CHANGE ORDER REQUEST FORM

PROJECT Paving Marking Services

No. 02

DATE OF ISSUANCE 11/18/24

EFFECTIVE DATE 11/18/24

NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS

COUNTY Contract No.: CM 3597-WA02

CONTRACTOR- TRP Construction Group LLC

ENGINEER / ARCHITECT- Robert Companion

Description of changes:

Extending the term of WA02 by 60 days, it was originally scheduled to be completed 1/7/25 and is being extending to 4/30/25.

Attachments: (List documents supporting change)

CHANGE IN CONTRACT PRICE:

Original Contract Price

\$ 138,345.00

CHANGE IN CONTRACT TIMES:

Original Contract Times

Substantial Completion: 1/7/25

(days and dates)

Ready for Final Payment: 1/7/25

(days and dates)

Net change from previous Change Orders No. ~~01 XXXX 02~~ to No. ~~01 XXXX 02~~

\$ 0.00

Net change from previous Change Orders No. ~~01 XXXX 02~~ to No. ~~01 XXXX 02~~

53

(days)

Contract Price prior to this Change Order

\$ 138,345.00

Contract Times Prior to This Change Order

Substantial Completion: 3/1/25

(days and dates)

Ready for Final Payment: 3/1/25

(days and dates)

Net Increase (decrease) of this Change Order

\$ 0.00

Net Increase (decrease) of this Change Order

60

(days)

Contract Price with all approved Change Orders

\$ 138,345.00

Contract Times with all approved Change Orders

Substantial Completion: 4/30/2025

(days and dates)

Ready for Final Payment: 4/30/25

(days and dates)

RECOMMENDED:

By: Robert Companion
Engineer/Architect (Authorized Signature)
3/19/2025

Date: _____

APPROVED:

By: Doug Podiak
COUNTY (Authorized Signature)
3/17/2025

Date: _____

ACCEPTED:

By: Thomas Underwood
Contractor (Authorized Signature)
3/20/2025

Date: _____

CHANGE ORDER APPROVAL FORM

PROJECT: Paving Marking Services

CHANGE ORDER NUMBER: 02

DATE: 3/17/2025

CONTRACT NUMBER: CM3597-WA02

PURCHASE ORDER NUMBER (IF APPLICABLE): 25000156

TO CONTRACTOR: TRP Construction Group LLC

Description: Adding 60 days to the work authorization completion date.

Reason for Change Order: The change order is needed to add additional time for the project to be completed.

Original Contract Sum.....	\$	<u>138,345.00</u>
Net Change by Previous Change Order/Supplemental Agreement.	\$	<u>0</u>
Contract Sum Prior to This Change Order.....	\$	<u>138,345.00</u>
Amount of this Change Order (Add).....	\$	<u>0</u>
New Contract Sum Including this Change Order.....	\$	<u>138,345.00</u>

The Contract Time will be **increased** 60 days
Previous Substantial Completion: 3/1/25 Previous Final Completion: 3/1/25
New Substantial Completion: 4/30/2025 New Final Completion: 4/30/2025

APPROVED BY: Doug Podiak DATE: 3/17/2025
Department Head/Managing Agent

APPROVED BY: Janice Helmore DATE: 3/19/2025
Procurement

APPROVED BY: Chris Lacambra DATE: 3/19/2025
Office of Management and Budget

APPROVED BY: Denise C. May, Esq., BCS aj DATE: 4/2/2025
County Attorney

APPROVED BY:  DATE: 4/2/2025
County Manager

APPROVED BY: N/A DATE: _____
Chairman

ATTEST: N/A DATE: _____
Mitch L/ Keiter, Clerk of Courts

03461541-546550 L&O
Account No(s). ~~XXXXXXXXXXXX~~ ~~03461541-554008 L&O~~ Clerk Finance 4/3/2025

Certificate Of Completion

Envelope Id: 82811295-AE8A-4385-96B5-653A8FC6282E

Status: Completed

Subject: TRP Construction Group CM3597-WA02 CO-02

Source Envelope:

Document Pages: 3

Signatures: 9

Envelope Originator:

Certificate Pages: 8

Initials: 6

Noami Davis

AutoNav: Enabled

ndavis@nassaucountyfl.com

Envelopeld Stamping: Enabled

IP Address: 50.238.237.26

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Record Tracking

Status: Original

Holder: Noami Davis

Location: DocuSign

3/17/2025 10:49:51 AM

ndavis@nassaucountyfl.com

Signer Events

Signature

Timestamp

Doug Podiak

dpodiak@nassaucountyfl.com

Facilities Director

Nassau County BOCC

Security Level: Email, Account Authentication (None)

Signature Adoption: Pre-selected Style

Using IP Address: 50.238.237.26

Sent: 3/17/2025 11:00:47 AM

Viewed: 3/17/2025 11:06:41 AM

Signed: 3/17/2025 11:07:36 AM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Noami Davis

ndavis@nassaucountyfl.com

Security Level: Email, Account Authentication (None)

Completed

Using IP Address: 50.238.237.26

Sent: 3/18/2025 8:10:31 AM

Viewed: 3/18/2025 8:10:55 AM

Signed: 3/18/2025 8:10:59 AM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Tracy Poore

tpoore@nassaucountyfl.com

OMB Admin

Nassau County BOCC

Security Level: Email, Account Authentication (None)

Signature Adoption: Pre-selected Style

Using IP Address: 50.238.237.26

Sent: 3/17/2025 11:07:38 AM

Resent: 3/18/2025 8:11:02 AM

Viewed: 3/17/2025 1:51:43 PM

Signed: 3/18/2025 8:14:47 AM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

chris lacambra

clacambra@nassaucountyfl.com

OMB Director

Nassau County BOCC

Security Level: Email, Account Authentication (None)

Signature Adoption: Pre-selected Style

Using IP Address: 50.238.237.26

Sent: 3/18/2025 8:14:49 AM

Viewed: 3/19/2025 12:14:44 PM

Signed: 3/19/2025 12:15:08 PM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Lanaee Gilmore

lgilmore@nassaucountyfl.com

Procurement Director

Nassau County BOCC

Security Level: Email, Account Authentication (None)

Signature Adoption: Pre-selected Style

Using IP Address: 50.238.237.26

Sent: 3/19/2025 12:15:12 PM

Viewed: 3/19/2025 5:33:12 PM

Signed: 3/19/2025 5:33:16 PM

Signer Events	Signature	Timestamp
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Robert Companion RCompanion@nassaucountyfl.com Deputy County Manager - County Engineer Nassau County BOCC Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 3/19/2025 5:33:17 PM Viewed: 3/19/2025 6:05:24 PM Signed: 3/19/2025 6:05:39 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Thomas Underwood tomu@trpinfra.com Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 199.16.56.25	Sent: 3/19/2025 6:05:41 PM Viewed: 3/20/2025 8:01:30 AM Signed: 3/20/2025 8:01:46 AM
Electronic Record and Signature Disclosure: Accepted: 3/20/2025 8:01:30 AM ID: 8bb9fc64-7534-4e1e-9f7e-0f9b488e20f9		
Noami Davis ndavis@nassaucountyfl.com Security Level: Email, Account Authentication (None)	Completed Using IP Address: 50.238.237.26	Sent: 3/21/2025 10:10:02 AM Viewed: 3/21/2025 2:36:00 PM Signed: 3/21/2025 2:36:03 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Thomas Underwood tomu@trpinfra.com Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 71.43.153.130	Sent: 3/21/2025 2:36:05 PM Viewed: 3/24/2025 3:34:48 PM Signed: 3/24/2025 3:35:03 PM
Electronic Record and Signature Disclosure: Accepted: 3/24/2025 3:34:48 PM ID: 8fc00613-d77a-4b53-bf5c-4edb7a98fa58		
Noami Davis ndavis@nassaucountyfl.com Security Level: Email, Account Authentication (None)	Completed Using IP Address: 50.238.237.26	Sent: 3/27/2025 12:31:34 PM Viewed: 3/27/2025 12:31:50 PM Signed: 3/27/2025 12:31:56 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Thomas Underwood tomu@trpinfra.com Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 71.43.153.130	Sent: 3/27/2025 12:31:58 PM Resent: 4/1/2025 8:36:09 AM Viewed: 4/1/2025 8:47:33 AM Signed: 4/1/2025 8:47:51 AM
Electronic Record and Signature Disclosure: Accepted: 4/1/2025 8:47:33 AM ID: 7ef4efb6-6f90-4852-8234-a83578d1d2ef		

Signer Events	Signature	Timestamp
Abigail Jorandby ajorandby@nassaucountyfl.com Deputy County Attorney Nassau BOCC Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 3/20/2025 8:01:49 AM Resent: 3/24/2025 3:35:05 PM Resent: 4/1/2025 8:47:54 AM Viewed: 4/2/2025 1:20:42 PM Signed: 4/2/2025 1:22:29 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Denise C. May, Esq., BCS dmay@nassaucountyfl.com County Attorney Nassau County BOCC Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 174.239.81.238 Signed using mobile	Sent: 4/2/2025 1:22:32 PM Viewed: 4/2/2025 1:30:51 PM Signed: 4/2/2025 1:31:26 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Taco Pope, AICP tpope@nassaucountyfl.com County Manager Nassau County BOCC Security Level: Email, Account Authentication (None)	 Signature Adoption: Drawn on Device Using IP Address: 50.238.237.26	Sent: 4/2/2025 1:31:30 PM Viewed: 4/2/2025 1:34:50 PM Signed: 4/2/2025 1:34:59 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Clerk Finance boccap@nassauclerk.com Nassau County Clerk Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 12.23.69.254	Sent: 4/2/2025 1:35:02 PM Viewed: 4/3/2025 10:05:19 AM Signed: 4/3/2025 10:05:38 AM
Electronic Record and Signature Disclosure: Accepted: 2/4/2021 9:59:11 AM ID: 6238f06a-a4ad-4d45-a7f5-929d04629059		
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Clerk Services boccclerkservices@nassauclerk.com Security Level: Email, Account Authentication (None)	COPIED	Sent: 4/3/2025 10:05:41 AM Viewed: 4/3/2025 10:06:34 AM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		

Carbon Copy Events	Status	Timestamp
Procurement Department procurement@nassaucountyfl.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 4/3/2025 10:05:42 AM
Jennifer Kirkland jkirkland@nassaucountyfl.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 10/24/2023 9:00:03 AM ID: 051b8b10-9ce7-49a7-bddd-e95a2069afb9	COPIED	Sent: 4/3/2025 10:05:43 AM
Pamela Nelson pnelson@nassaucountyfl.com Admin Specialist II Nassau BOCC Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 4/3/2025 10:05:45 AM

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	3/17/2025 11:00:48 AM
Envelope Updated	Security Checked	3/18/2025 8:10:30 AM
Envelope Updated	Security Checked	3/18/2025 8:10:30 AM
Envelope Updated	Security Checked	3/18/2025 8:10:30 AM
Envelope Updated	Security Checked	3/18/2025 8:10:31 AM
Envelope Updated	Security Checked	3/18/2025 8:10:31 AM
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Envelope Summary Events	Status	Timestamps
Envelope Updated	Security Checked	3/27/2025 12:31:34 PM
Envelope Updated	Security Checked	3/27/2025 12:31:34 PM
Envelope Updated	Security Checked	3/27/2025 12:31:34 PM
Envelope Updated	Security Checked	3/27/2025 12:31:34 PM
Envelope Updated	Security Checked	3/27/2025 12:31:34 PM
Certified Delivered	Security Checked	4/3/2025 10:05:19 AM
Signing Complete	Security Checked	4/3/2025 10:05:38 AM
Completed	Security Checked	4/3/2025 10:05:45 AM

Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: bsimmons@nassaucountyfl.com

To advise County of Nassau of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at bsimmons@nassaucountyfl.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

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To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Nassau as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Nassau during the course of your relationship with County of Nassau.